

CLAIRE C. McCASKILL Missouri State Auditor

To the County Commission and Officeholders of Dade County, Missouri

The State Auditor's Office through the State Office of Administration, Division of Purchasing, contracted the audit services of Dade County, Missouri, for the two years ended December 31, 2002. A copy of this audit which was performed by McCullough, Officer & Company, L.L.C., Certified Public Accountants, is attached.

Claire C. McCaskill State Auditor

Die McCasliell

Report No. 2003-63 July 7, 2003 DADE COUNTY, MISSOURI

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2002 AND 2001

DADE COUNTY, MISSOURI

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DADE COUNTY, MISSOURI

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FINANCIAL SECTION

Independent Auditor's Reports

INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS AND SUPPLEMENTARY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

To the County Commission and Officeholders of Dade County, Missouri

We have audited the accompanying special-purpose financial statements of various funds of Dade County, Missouri, as of and for the years ended December 31, 2002 and 2001, as identified in the table of contents. These special-purpose financial statements are the responsibility of the county's management. Our responsibility is to express an opinion on these special-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the special-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the special-purpose financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying special-purpose financial statements were prepared for the purpose of presenting the receipts, disbursements, and changes in cash of various funds of Dade County, Missouri, and comparisons of such information with the corresponding budgeted information for various funds of the county and are not intended to be a complete presentation of the financial position and results of operations of those funds or of Dade County.

In our opinion, the special-purpose financial statements referred to in the first paragraph present fairly, in all material respects, the receipts, disbursements, and changes in cash of various funds of Dade County, Missouri, and comparisons of such information with the corresponding budgeted information for various funds of the county as of and for the years ended December 31, 2002 and 2001, in conformity with the comprehensive basis of accounting discussed in Note 1,

which is a basis of accounting other than accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we also have issued our report dated February 11, 2003, on our consideration of the county's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the special-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the special-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the special-purpose financial statements taken as a whole.

Original Signed by Auditor

February 11, 2003

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the County Commission and Officeholders of Dade County, Missouri

We have audited the special-purpose financial statements of various funds of Dade County, Missouri, as of and for the years ended December 31, 2002 and 2001, and have issued our report thereon dated February 11, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the special-purpose financial statements of various funds of Dade County, Missouri, are free of material misstatement, we performed tests of the county's compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit of the special-purpose financial statements of various funds of Dade County, Missouri, we considered the county's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the special-purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements

in amounts that would be material in relation to the special-purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the management of Dade County, Missouri; federal awarding agencies and pass-through entities; and other applicable government officials. However, this report is a matter of public record and its distribution is not limited.

Original Signed by Auditor

February 11, 2003

Financial Statements

Exhibit A-1

DADE COUNTY, MISSOURI
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - VARIOUS FUNDS
YEAR ENDED DECEMBER 31, 2002

| | Cash, | | | Cash, |
|-------------------------------------|---------------|-----------|---------------|-------------|
| Fund | January 1 | Receipts | Disbursements | December 31 |
| General Revenue | \$ 377,143 | 605,542 | 631,975 | 350,710 |
| Special Road and Bridge | 298,003 | 1,460,431 | 1,479,210 | 279,224 |
| Assessment | 10,281 | 94,692 | 104,865 | 108 |
| Law Enforcement | 443 | 559,724 | 548,319 | 11,848 |
| Law Enforcement Training | 2,107 | 2,113 | 3,230 | 990 |
| Prosecuting Attorney Bad Check | 9,691 | 13,554 | 17,806 | 5,439 |
| Prosecuting Attorney Training | 396 | 260 | 400 | 256 |
| Health Center | 34,790 | 315,326 | 326,368 | 23,748 |
| Recorder User Fees | 8,976 | 6,711 | 432 | 15,255 |
| Law Library | 1,778 | 4,205 | 4,805 | 1,178 |
| Circuit Clerk Interest | 13,533 | 1,076 | 2,356 | 12,253 |
| Prosecuting Attorney Delinquent Tax | 2,178 | 36 | - | 2,214 |
| Domestic Violence | 160 | 191 | - | 351 |
| CDBG | 21 | 100,498 | 100,428 | 91 |
| Total | \$ 759,500 | 3,164,359 | 3,220,194 | 703,665 |

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit A-2

DADE COUNTY, MISSOURI
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - VARIOUS FUNDS
YEAR ENDED DECEMBER 31, 2001

| | Cash, | | | Cash, |
|-------------------------------------|---------------|-----------|---------------|-------------|
| Fund | January 1 | Receipts | Disbursements | December 31 |
| General Revenue | \$ 366,467 | 564,306 | 553,630 | 377,143 |
| Special Road and Bridge | 197,805 | 869,061 | 768,863 | 298,003 |
| Assessment | 4,432 | 89,283 | 83,434 | 10,281 |
| Law Enforcement | 539 | 546,121 | 546,217 | 443 |
| Law Enforcement Training | 2,093 | 2,015 | 2,001 | 2,107 |
| Prosecuting Attorney Bad Check | 5,771 | 6,004 | 2,084 | 9,691 |
| Prosecuting Attorney Training | 1,396 | 359 | 1,359 | 396 |
| Health Center | 16,506 | 322,686 | 304,402 | 34,790 |
| Recorder User Fees | 16,064 | 6,911 | 13,999 | 8,976 |
| Law Library | 1,399 | 3,944 | 3,565 | 1,778 |
| Circuit Clerk Interest | 14,636 | 2,705 | 3,808 | 13,533 |
| Prosecuting Attorney Delinquent Tax | 1,937 | 241 | - | 2,178 |
| Domestic Violence | 201 | 275 | 316 | 160 |
| CDBG | - | 6,993 | 6,972 | 21 |
| Total | \$ 629,246 | 2,420,904 | 2,290,650 | 759,500 |

The accompanying Notes to the Financial Statements are an integral part of this statement.

Exhibit B

DADE COUNTY, MISSOUR

COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - VARIOUS FU

| | Year Ended December 31, | | | | | |
|--|-------------------------|------------------|---------------|------------------|------------------|---------------|
| | | 2002 | | | 2001 | |
| | | | Variance | | | Variance |
| | 5 1 . | | Favorable | 5 | | Favorable |
| TOTAL C. MADION CENTRO | Budget | Actual | (Unfavorable) | Budget | Actual | (Unfavorable) |
| TOTALS - VARIOUS FUNDS | 2 21 4 001 | 2 025 715 | 720.014 | 2 242 250 | 2 201 457 | 140 100 |
| RECEIPTS \$ DISBURSEMENTS | | 3,035,715 | 720,914 | 2,243,258 | 2,391,457 | 148,199 |
| | 2,548,894 | 3,090,737 | (541,843) | 2,423,094 | 2,256,546 | 166,548 |
| RECEIPTS OVER (UNDER) DISBURSEMENTS | (234,093) | (55,022) | 179,071 | (179,836) | 134,911 | 314,747 |
| CASH, JANUARY 1 | 720,660 | 720,660 | 0 | 585,749 | 585,749 | 0 |
| CASH, DECEMBER 31 | 486,567 | 665,638 | 179,071 | 405,913 | 720,660 | 314,747 |
| CENEDAL DEVENUE EUND | | | | | | |
| GENERAL REVENUE FUND RECEIPTS | | | | | | |
| Property taxes | 90,000 | 136,845 | 46,845 | 89,500 | 106,669 | 17,169 |
| Sales taxes | 250,000 | 258,095 | 8,095 | 206,000 | 254,988 | 48,988 |
| Intergovernmental | 140,800 | 53,491 | (87,309) | 62,457 | 67,040 | 4,583 |
| Charges for services | 85,100 | 101,834 | 16,734 | 85,100 | 84,223 | (877) |
| Interest | 2,000 | 14,053 | 12,053 | 23,600 | 24,924 | 1,324 |
| Other | 9,700 | 28,724 | 19,024 | 76,115 | 26,297 | (49,818) |
| Transfers in | 12,000 | 12,500 | 500 | 9,850 | 165 | (9,685) |
| Total Receipts | 589,600 | 605,542 | 15,942 | 552,622 | 564,306 | 11,684 |
| DISBURSEMENTS | | | | , | | |
| County Commission | 63,608 | 69,710 | (6,102) | 61,960 | 65,453 | (3,493) |
| County Clerk | 47,804 | 42,552 | 5,252 | 46,024 | 46,217 | (193) |
| Elections | 27,658 | 26,488 | 1,170 | 10,850 | 7,391 | 3,459 |
| Buildings and grounds | 207,762 | 127,632 | 80,130 | 196,819 | 43,496 | 153,323 |
| Employee fringe benefits and insurance | 47,942 | 32,887 | 15,055 | 38,775 | 23,253 | 15,522 |
| County Treasurer & Collector | 55,527 | 71,162 | (15,635) | 52,043 | 71,681 | (19,638) |
| Ex Officio Recorder of Deeds | 18,076 | 19,301 | (1,225) | 20,315 | 6,856 | 13,459 |
| Associate Circuit (Probate) | 25,590 | 14,049 | 11,541 135 | 27,714 | 25,136 | 2,578 |
| Public Administrator | 16,800 26,000 | 16,665 26,000 | 133 | 14,950 28,503 | 15,666 28,503 | (716) 0 |
| University Extension LEPC | 11,000 | 3,244 | 7.756 | 28,303 11,063 | 28,303 | 8.858 |
| Other | 44,625 | 60.942 | (16,317) | 20.625 | 44,726 | (24,101) |
| Transfers out | 120,000 | 113,287 | 6,713 | 164,000 | 165,000 | (1,000) |
| Emergency Fund | 15,258 | 8,056 | 7,202 | 16,380 | 8,047 | 8,333 |
| Emergency I und | 13,236 | 0,030 | 7,202 | 10,560 | 0,047 | 0,555 |
| Total Disbursements | 727,650 | 631,975 | 95,675 | 710,021 | 553,630 | 156,391 |
| RECEIPTS OVER (UNDER) DISBURSEMENTS | (138,050) | (26,433) | 111,617 | (157,399) | 10,676 | 168,075 |
| CASH, JANUARY 1 | 377,143 | 377,143 | 0 | 366,467 | 366,467 | 0 |
| CASH, DECEMBER 31 | 239,093 | 350,710 | 111,617 | 209,068 | 377,143 | 168,075 |
| • | | | | | | |

Exhibit B

DADE COUNTY, MISSOUR

COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - VARIOUS FU

| | Year Ended December 31, | | | | | |
|---|---|-------------|---------------------------------------|----------------|----------------|---------------|
| • | | 2002 | | | 2001 | |
| • | | | Variance | | | Variance |
| | | | Favorable | | | Favorable |
| | Budget | Actual | (Unfavorable) | Budget | Actual | (Unfavorable) |
| SPECIAL ROAD AND BRIDGE FUND | | | | | | |
| RECEIPTS | | | | | | |
| Property taxes | 27,917 | 29,852 | 1,935 | 27,900 | 27,917 | 17 |
| Intergovernmental | 761,000 | 1,415,821 | 654,821 | 868,500 | 821,433 | (47,067) |
| Interest | 2,225 | 14,076 | 11,851 | 8,500 | 17,770 | 9,270 |
| Other | 1,700 | 682 | (1,018) | 3,500 | 1,941 | (1,559) |
| Total Receipts | 792,842 | 1,460,431 | 667,589 | 908,400 | 869,061 | (39,339) |
| DISBURSEMENTS | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | , , - | , | | , | (== ,===) |
| Salaries | 6,219 | 4,956 | 1,263 | 8,000 | 7,599 | 401 |
| Employee fringe benefits | 475 | 26 | 449 | 612 | 26 | 586 |
| Supplies | 9,500 | 493 | 9,007 | 2,050 | 277 | 1,773 |
| Insurance | 1.080 | 577 | 503 | 0 | 591 | (591) |
| Equipment purchases | 7,500 | 0 | 7,500 | 11,743 | 0 | 11,743 |
| Construction, repair, and maintenance | 855,000 | 316,826 | 538,174 | 895,000 | 496,968 | 398,032 |
| Distributions to townships & road districts | 0 | 1,143,085 | (1,143,085) | 0 | 262,873 | (262,873) |
| Other | 1,000 | 747 | 253 | 1,000 | 529 | 471 |
| Transfers out | 11,000 | 12,500 | (1,500) | 10,000 | 0 | 10,000 |
| Total Disbursements | 891.774 | 1,479,210 | (587,436) | 928,405 | 768,863 | 159,542 |
| RECEIPTS OVER (UNDER) DISBURSEMENTS | (98,932) | (18,779) | 80,153 | (20,005) | 100,198 | 120,203 |
| | () / | () / | · · · · · · · · · · · · · · · · · · · | () / | , | , |
| CASH, JANUARY 1 | 298,003 | 298,003 | 0 | 197,805 | 197,805 | 0 |
| CASH, DECEMBER 31 | 199,071 | 279,224 | 80,153 | 177,800 | 298,003 | 120,203 |
| A COECOMENIE EUNID | | | | | | |
| ASSESSMENT FUND RECEIPTS | | | | | | |
| | 89,185 | 95.092 | (4.102) | 74,050 | 86,470 | 12,420 |
| Intergovernmental Interest | 89,183 | 85,083 0 | (4,102) 0 | | | |
| Other | 1,500 | 1,846 | 346 | 1,500 1,200 | 1,430 1,383 | (70) 183 |
| Transfers in | 1,300 | 7,763 | (7,237) | 2,000 | 1,383 | (2,000) |
| Transfels in | 13,000 | 7,703 | (7,237) | 2,000 | U | (2,000) |
| Total Receipts | 105,685 | 94,692 | (10,993) | 78,750 | 89,283 | 10,533 |
| DISBURSEMENTS | | | | | | |
| Assessor | 100,601 | 104,865 | (4,264) | 82,443 | 83,434 | (991) |
| Total Disbursements | 100,601 | 104,865 | (4,264) | 82,443 | 83,434 | (991) |
| RECEIPTS OVER (UNDER) DISBURSEMENTS | 5,084 | (10,173) | (15,257) | (3,693) | 5,849 | 9,542 |
| CASH, JANUARY 1 | 10,281 | 10,281 | 0 | 4,432 | 4,432 | 0 |
| CASH, DECEMBER 31 | 15,365 | 108 | (15,257) | 739 | 10,281 | 9,542 |

Exhibit B

DADE COUNTY, MISSOUR

COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL - VARIOUS FU

| | Year Ended December 31, | | | | | |
|-------------------------------------|-------------------------|----------|---------------|---------|---------|---------------|
| | | 2002 | | , , | 2001 | |
| | | | Variance | | | Variance |
| | | | Favorable | | | Favorable |
| | Budget | Actual | (Unfavorable) | Budget | Actual | (Unfavorable) |
| LAW ENFORCEMENT FUND | | | | | | |
| RECEIPTS | | | | | | |
| Sales taxes | 210,000 | 218,843 | 8,843 | 206,000 | 219,981 | 13,981 |
| Intergovernmental | 87,300 | 65,419 | (21,881) | 46,000 | 116,454 | 70,454 |
| Charges for services | 114,750 | 141,169 | 26,419 | 33,000 | 20,558 | (12,442) |
| Other | 18,600 | 29,293 | 10,693 | 19,200 | 24,128 | 4,928 |
| Transfers in | 105,000 | 105,000 | 0 | 150,000 | 165,000 | 15,000 |
| Total Receipts | 535,650 | 559,724 | 24,074 | 454,200 | 546,121 | 91,921 |
| DISBURSEMENTS | | | | | | |
| Sheriff | 388,679 | 405,244 | (16,565) | 317,580 | 402,691 | (85,111) |
| Prosecuting attorney | 80,945 | 85,426 | (4,481) | 78,785 | 83,828 | (5,043) |
| Juvenile officei | 19,593 | 15,299 | 4,294 | 21,836 | 13,688 | 8,148 |
| Coroner | 9,240 | 10,709 | (1,469) | 9,240 | 13,198 | (3,958) |
| Fringe benefits | 32,900 | 30,908 | 1,992 | 24,965 | 32,611 | (7,646) |
| Transfers out | 0 | 733 | (733) | 0 | 201 | (201) |
| Total Disbursements | 531,357 | 548,319 | (16,962) | 452,406 | 546,217 | (93,811) |
| RECEIPTS OVER (UNDER) DISBURSEMENTS | 4,293 | 11,405 | 7,112 | 1,794 | (96) | (1,890) |
| CASH, JANUARY 1 | 443 | 443 | 0 | 539 | 539 | 0 |
| CASH, DECEMBER 31 | 4,736 | 11,848 | 7,112 | 2,333 | 443 | (1,890) |
| | | | | | | |
| Health Center RECEIPTS | | | | | | |
| Property taxes | 71.210 | 70.631 | (579) | 69.638 | 72,487 | 2.849 |
| Intergovernmental | 146,314 | 196,111 | 49,797 | 111,396 | 192,743 | 81,347 |
| Charges for services | 13,500 | 11,923 | (1,577) | 5,877 | 7,220 | 1,343 |
| Interest | 1,200 | 537 | (663) | 2,500 | 3,398 | 898 |
| Other | 58,800 | 36,124 | (22,676) | 59,875 | 46,838 | (13,037) |
| Total Receipts | 291.024 | 315,326 | 24.302 | 249.286 | 322,686 | 73,400 |
| DISBURSEMENTS | 271,021 | 313,320 | 21,502 | 219,200 | 322,000 | 75,100 |
| Salaries and fringe benefits | 260,000 | 284,801 | (24,801) | 149,324 | 257,682 | (108,358) |
| Office expenditures | 7,700 | 13,747 | (6,047) | 12,470 | 19,640 | (7,170) |
| Equipment and supplies | 27,712 | 26,082 | 1,630 | 83,025 | 22,655 | 60,370 |
| Mileage and training | 0 | 1,577 | (1,577) | 3,000 | 2,212 | 788 |
| Other | 2,100 | 161 | 1,939 | 2,000 | 2,213 | (213) |
| Total Disbursements | 297,512 | 326,368 | (28,856) | 249,819 | 304,402 | (54,583) |
| RECEIPTS OVER (UNDER) DISBURSEMENTS | (6,488) | (11,042) | | (533) | 18,284 | 18,817 |
| CASH, JANUARY 1 | 34,790 | 34,790 | 0 | 16,506 | 16,506 | 0 |
| CASH, DECEMBER 31 | 28,302 | 23,748 | (4,554) | 15,973 | 34,790 | 18,817 |
| CASH, DECEMBER 31 | 20,302 | 43,140 | (4,334) | 13,913 | 34,170 | 10,01/ |

Notes to the Financial Statements

DADE COUNTY, MISSOURI NOTES TO THE FINANCIAL STATEMENTS

1. <u>Summary of Significant Accounting Policies</u>

A. Reporting Entity and Basis of Presentation

The accompanying special-purpose financial statements present the receipts, disbursements, and changes in cash of various funds of Dade County, Missouri, and comparisons of such information with the corresponding budgeted information for various funds of the county. The funds presented are established under statutory or administrative authority, and their operations are under the control of the County Commission, an elected county official, or the Health Center Board of Trustees. The General Revenue Fund is the county's general operating fund, accounting for all financial resources except those required to be accounted for in another fund. The other funds presented account for financial resources whose use is restricted for specified purposes.

B. Basis of Accounting

The financial statements are prepared on the cash basis of accounting; accordingly, amounts are recognized when received or disbursed in cash. This basis of accounting differs from accounting principles generally accepted in the United States of America, which require revenues to be recognized when they become available and measurable or when they are earned and expenditures or expenses to be recognized when the related liabilities are incurred.

C. Budgets and Budgetary Practices

The County Commission and other applicable boards are responsible for the preparation and approval of budgets for various county funds in accordance with Sections 50.525 through 50.745, RSMo 2000, the county budget law. These budgets are adopted on the cash basis of accounting.

Although adoption of a formal budget is required by law, the county did not adopt formal budgets for the following funds:

| <u>Fund</u> | Years Ended December 31, |
|--|--------------------------|
| | |
| Law Enforcement Training | 2002 and 2001 |
| Prosecuting Attorney Bad Check Fund | 2002 and 2001 |
| Prosecuting Attorney Training Fund | 2002 and 2001 |
| Prosecuting Attorney Delinquent Tax Fund | 2002 and 2001 |
| Recorder User Fees Fund | 2002 and 2001 |
| Law Library Fund | 2002 and 2001 |
| Circuit Clerk Interest Fund | 2002 and 2001 |
| Domestic Violence Fund | 2002 and 2001 |
| CDBG Fund | 2002 and 2001 |

Warrants issued were in excess of budgeted amounts for the following funds:

| <u>Fund</u> | Years Ended December 31, |
|----------------------|--------------------------|
| Assessment Fund | 2002 and 2001 |
| Law Enforcement Fund | 2002 and 2001 |
| Health Center Fund | 2002 and 2001 |
| Road and Bridge Fund | 2002 |

Section 50.740, RSMo 2000, prohibits expenditures in excess of the approved budgets.

D. Published Financial Statements

Under Sections 50.800 and 50.810, RSMo 2000, the County Commission is responsible for preparing and publishing in a local newspaper a detailed annual financial statement for the county. The financial statement is required to show receipts or revenues, disbursements or expenditures, and beginning and ending balances for each fund.

However, the county's published financial statements did not include the following funds:

| <u>Fund</u> | Years Ended December 31 |
|-----------------------------|-------------------------|
| Law Library Fund | 2002 and 2001 |
| Circuit Clerk Interest Fund | 2002 and 2001 |
| CDBG Fund | 2002 and 2001 |
| Health Center Fund | 2002 and 2001 |
| | |

2. Cash

Section 110.270, RSMo 2000, based on Article IV, Section 15, Missouri Constitution, authorizes counties to place their funds, either outright or by repurchase agreement, in U.S. Treasury and agency obligations. In addition, Section 30.950, RSMo 2000, requires political

subdivisions with authority to invest in instruments other than depositary accounts at financial institutions to adopt a written investment policy. Among other things, the policy is to commit a political subdivision to the principles of safety, liquidity, and yield (in that order) when managing public funds and to prohibit purchase of derivatives (either directly or through repurchase agreements), use of leveraging (through either reverse repurchase agreements or other methods), and use of public funds for speculation. The county has not adopted such a policy.

In accordance with Statement No. 3 of the Governmental Accounting Standards Board, Deposits with Financial Institutions, Investments (Including Repurchase Agreements), and Reverse Repurchase Agreements, disclosures are provided below regarding the risk of potential loss of cash deposits. For the purposes of these disclosures, deposits with financial institutions are demand, time, and savings accounts, including certificates of deposit and negotiable order of withdrawal accounts, in banks, savings institutions, and credit unions.

The county's and the Health Center Board's deposits at December 31, 2002 and 2001, were entirely covered by federal depositary insurance or by collateral securities held by the county's or board's custodial bank in the county's or board's name.

Supplementary Schedule

Schedule

DADE COUNTY, MISSOURI SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

| | | Pass-Through | Federal Expenditures | | |
|-----------------|---|----------------------------|----------------------|-------------|--|
| Federal CFDA | | Entity Identifying | Year Ended De | ecember 31, | |
| Number | Federal Grantor/Pass-Through Grantor/Program Title | Number | 2002 | 2001 | |
| | U. S. DEPARTMENT OF AGRICULTURE | | | | |
| | Passed through state: | | | | |
| | Department of Health - | | | | |
| 10.557 | Special Supplemental Nutrition Program for Women, Infants, and Children | ERS045-2128 ERS045-1128 | 16,074 4,733 | 24,877 | |
| 10.559 | Summer Food Service Program for Children | ERS146-1128I | 114 | | |
| 10.564 | Nutrition Grant | SDA4231004 | 15,326 | 20,207 | |
| | U.S. DEPARTMENT OF DEFENSE | | | | |
| | Passed through state: | | | | |
| | Paments to States in Lieu of Real Estate Taxes | N/A | 30,809 | 29,286 | |
| | U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT | | | | |
| | Passed through state: | | | | |
| | Department of Economic Development - | | | | |
| 14.228 | Community Development Block Grants/State's Program | 2000PF029 | 100,428 | 6,972 | |
| | U.S. DEPARTMENT OF JUSTICE | | | | |
| | Passed through: | | | | |
| | State Department of Public Safety - | | | | |
| 16.554 | National Criminal History Improvement Program | 2000-RH-CX-KO24 | 8,535 | | |
| 16.579 | Byrne Formula Grant Program | 2000DDVX0055 | 39,004 | 26,695 | |
| 16.592 | Local Law Enforcement Block Grants Program | 2000-LBG-022 | | 8,996 | |

Schedule

DADE COUNTY, MISSOURI SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

| | | Pass-Through | Federal Expenditures | | |
|----------------|--|------------------------------|----------------------|-------------|--|
| Federal | | Entity | Year Ended D | ecember 31, | |
| CFDA Number | Federal Grantor/Pass-Through Grantor/Program Title | Identifying Number | 2002 | 2001 | |
| | U. S. DEPARTMENT OF TRANSPORTATION | | | | |
| | Passed through state: | | | | |
| | Highway and Transportation Commission - | | | | |
| 20.205 | Highway Planning and Construction | BRO-029(4) | | 284,461 | |
| | Department of Public Safety - | | | | |
| 20.703 | Interagency Hazardous Materials Public Sector Training and Planning Grants | N/A | 7,540 | 9,881 | |
| | FEDERAL EMERGENCY MANAGEMENT AGENCY | | | | |
| | Passed through state Department of Public Safety: | | | | |
| 83.534 | Emergency Management - State and Local Assistance | 1412-DR-MO | 862,345 | | |
| | U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES | | | | |
| | Passed through state: | | | | |
| | Department of Health - | | | | |
| 93.268 | Immunization Grants | PGA064-2128A N/A | 430 18,658 | 16,365 | |
| | Department of Health - | | | | |
| 93.575 | Child Care and Development Block Grant | PGA067-2128S PGA067-2128C | 605 270 | 310 | |
| | Department of Health - | | | | |
| 93.919 | Cooperative Agreements for State-Based Comprehensive Breast and Cervical Cancer Early Detection Programs | ERS161-30030 | 1,330 | 727 | |
| 93.994 | Maternal and Child Health Services Block Grant to the States | ERS146-2128M ERS146-1128M | 8,621 622 | 9,885 | |
| | Total Expenditures of Federal Awards | | \$ 1,115,444 | 438,662 | |

N/A - Not applicable

The accompanying Notes to the Supplementary Schedule are an integral part of this schedule.

Notes to the Supplementary Schedule

DADE COUNTY, MISSOURI NOTES TO THE SUPPLEMENTARY SCHEDULE

1. <u>Summary of Significant Accounting Policies</u>

A. Purpose of Schedule and Reporting Entity

The accompanying Schedule of Expenditures of Federal Awards has been prepared to comply with the requirements of OMB Circular A-133. This circular requires a schedule that provides total federal awards expended for each federal program and the Catalog of Federal Domestic Assistance (CFDA) number or other identifying number when the CFDA information is not available.

The schedule includes all federal awards administered by Dade County, Missouri.

B. Basis of Presentation

OMB Circular A-133 includes these definitions, which govern the contents of the schedule:

Federal financial assistance means assistance that non-Federal entities receive or administer in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance, but does not include amounts received as reimbursement for services rendered to individuals

Federal award means Federal financial assistance and Federal costreimbursement contracts that non-Federal entities receive directly from Federal awarding agencies or indirectly from pass-through entities. It does not include procurement contracts, under grants or contracts, used to buy goods or services from vendors.

Accordingly, the schedule includes expenditures of both cash and noncash awards.

C. Basis of Accounting

Except as noted below, the schedule is presented on the cash basis of accounting, which recognizes amounts only when disbursed in cash.

Of the amounts for Immunization Grants (CFDA number 93.268), \$18,658 and \$16,365 represent the original acquisition cost of vaccines purchased by the Centers for Disease Control of the U.S. Department of Health and Human Services but distributed to the Health Center through the state Department of Health during the years ended December 31, 2002 and 2001. The remaining amounts for Immunization Grants to the States represent cash disbursements.

2. <u>Subrecipients</u>

Of the federal expenditures presented in the schedule, the county provided \$862,345 to subrecipients under the Emergency Management – State and Local Assistance Program (CFDA number 83.534) during the year ended December 31, 2002.

FEDERAL AWARDS - SINGLE AUDIT SECTION

Independent Auditor's Report

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the County Commission and Officeholders of Dade County, Missouri

Compliance

We have audited the compliance of Dade County, Missouri, with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal program for the years ended December 31, 2002 and 2001. The county's major federal program is identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal program is the responsibility of the county's management. Our responsibility is to express an opinion on the county's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the county's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the county's compliance with those requirements.

In our opinion, Dade County, Missouri, complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the years ended December 31, 2002 and 2001.

Internal Control Over Compliance

The management of Dade County, Missouri, is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the county's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the management of Dade County, Missouri; federal awarding agencies and pass-through entities; and other applicable government officials. However, this report is a matter of public record and its distribution is not limited.

Original Signed by Auditor

February 11, 2003

Schedule

DADE COUNTY, MISSOURI SCHEDULE OF FINDINGS AND QUESTIONED COSTS (INCLUDING MANAGEMENT'S PLAN FOR CORRECTIVE ACTION) YEARS ENDED DECEMBER 31, 2002 AND 2001

Section I - Summary of Auditor's Results

83.534

Financial Statements Type of auditor's report issued: **Unqualified** Internal control over financial reporting: X no Material weaknesses identified? _____ yes Reportable conditions identified that are not considered to be a material weakness? X__ none ___ yes reported Noncompliance material to the financial statements noted? X no ___ yes Federal Awards Internal control over major program(s): Material weaknesses identified? ____ yes X no Reportable conditions identified that are not considered to be a material weakness? X __ none ____ yes reported Type of auditor's report issued on compliance for major program: Unqualified Any audit findings disclosed that are required to be reported in accordance with Section .510(a) of OMB Circular A-133? X no ____ yes Identification of major program(s): CFDA or Other Identifying Number Program Title

Emergency Management – State and Local Assistance

| Dollar threshold used to distinguish between Type A | | |
|---|------------------|------|
| and Type B programs: | <u>\$300,000</u> | |
| Auditee qualified as a low-risk auditee? | yes | X no |

Section II - Financial Statement Findings

This section includes no audit findings that *Government Auditing Standards* requires to be reported for an audit of financial statements.

Section III - Federal Award Findings and Questioned Costs

This section includes no audit findings that Section .510(a) of OMB Circular A-133 requires to be reported for an audit of federal awards.

Follow-Up on Prior Audit Findings for an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

DADE COUNTY, MISSOURI FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The prior audit report issued for the two years ended December 31, 2000, included no audit findings that *Government Auditing Standards* requires to be reported for an audit of financial statements.

Summary Schedule of Prior Audit Findings in Accordance With OMB Circular A-133

DADE COUNTY, MISSOURI SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS IN ACCORDANCE WITH OMB CIRCULAR A-133

Section .315 of OMB Circular A-133 requires the auditee to prepare a Summary Schedule of Prior Audit Findings to report the status of all findings that are relative to federal awards and included in the prior audit report's Schedule of Findings and Questioned Costs. The summary schedule also must include findings reported in the prior audit's Summary Schedule of Prior Audit Findings, except those listed as corrected, no longer valid, or not warranting further action.

Section .500(e) of OMB Circular A-133 requires the auditor to follow up on these prior audit findings; to perform procedures to assess the reasonableness of the Summary Schedule of Prior Audit Findings; and to report, as a current year finding, when the auditor concludes that the schedule materially misrepresents the status of any prior findings.

The prior audit report issued for the two years ended December 31, 2000, included no audit findings that Section .510(a) of OMB Circular A-133 requires to be reported for an audit of federal awards.